

# WILSON JULIANES

## VIRTUAL ASSISTANT

### PERSONAL DETAILS

Name	Wilson Julianes
Born	20 April 1988
Age	29
Relationship	Married
Nationality	Filipino
Languages	Tagalog, English
Address	Sagrada, Iriga City, Philippines
Phone	+63 9129019381
Email	wilsonjulianes@gmail.com
Web	www.wlsj-advertisingbiz.com

### PERSONAL STATEMENT

I'm Wilson Julianes a Mechanical Engineer, Web Developer, Video Editor and Graphic Designer who loved connecting with real people and helping others to grow their business. Virtual Assistant, Web Development, Search Engine Optimization, Video Editing, Graphic Design, Lead Generation, Social Media Marketing and Email Marketing are the areas where I'm quite passionate and actively pursuing further growth in on a daily basis.

A problem solver with a passion for online businesses, and who would like to join a team of like-minded developers. As someone who takes responsibility for my own personal development, I'm continually evaluating and upgrading my skills so that I stay at the cutting edge of online world.

### EDUCATION

#### BS IN MECHANICAL ENGINEERING / JUN 2005 - APR 2010

I worked as a Mechanical Engineer for five years in several companies before I shifted my career as a freelancer in the year 2015. I saw many advantages in working at home. Also, I can work for a job which I loved.

#### ONLINE COURSES AND TRAININGS - FROM APR 2015

I enrolled to many Online Courses and Trainings about topics like Web Development, Search Engine Optimization, Video Editing, Graphic Design and Social Media Marketing in the platform like Udemy to improve my skills and become updated on the current digital marketing solutions.

### WORK EXPERIENCE

#### OWNER-WLSJ ADVERTISING BUSINESS/ APR 2015 - JUN 2016

I started a small business last 2015 that caters services like Web Design, Video Editing and Graphic Design to the small-scale businesses here in the Philippines and even abroad.

#### ONLINEJOBS.PH / JUN 2016 - PRESENT

I have worked as a freelancer/ virtual assistant since June 2016 in my clients from onlinejobs.ph and I really enjoy working from home and do the things I liked.

### SKILLS

#### Personal Skills

Web Development	● ● ● ● ●
Video Editing	● ● ● ● ●
Graphic Design	● ● ● ● ●
Virtual Assistant	● ● ● ● ●
Search Engine Optimization	● ● ● ● ●
Social Media Marketing	● ● ● ● ●

#### Software/Tools Skills

Wordpress	● ● ● ● ●
Adobe Photoshop	● ● ● ● ●
Word, Excel, PowerPoint	● ● ● ● ●
Explaindio/VideoMaker FX	● ● ● ● ●
YoastSEO	● ● ● ● ●
Adobe Illustrator	● ● ● ● ●
VideoScribe	● ● ● ● ●
GetResponse	● ● ● ● ●
Optimizepress	● ● ● ● ●
Instabuilder	● ● ● ● ●
Adobe AfterEffects	● ● ● ● ●
Adobe Premiere Pro	● ● ● ● ●
Adobe Lightroom	● ● ● ● ●
ProShow Producer	● ● ● ● ●
Audacity	● ● ● ● ●

### REFERENCES

References available upon request.